

Southeast Minnesota Water Resources Board

**Minutes of the
Southeast Minnesota Water Resources Board Meeting
January 8, 2018 - Regular Meeting
Held at the People's Energy Cooperative
1775 Lake Shady Ave. S., Oronoco, MN 55960**

Commissioners Present: Brad Anderson (Goodhue County), James Brady (Steele County), Steve Jacob (Winona County), Rich Hall (Wabasha County), Gregg Wright (Olmsted County), Jake Gillen (Rice County), Duane Bakke (Fillmore County), Fred Arnold (Houston County).

Others present: Bridgette Timm (SEMWRB), Glen Roberson (Goodhue SWCD), Adam Beilke (BWSR), Dawn Bernau (MDA).

Meeting called to order by Chair Brady at 9:00 a.m.

Approve January 8, 2018 Agenda: Motion by Goodhue County, Brad Anderson to approve the agenda, seconded by Olmsted County, Gregg Wright; motion passed unanimously.

Approve Minutes of November 13, 2017 Board Meeting: Motion by Olmsted County, Gregg Wright to approve the November 13, 2017 Minutes, seconded by Houston County, Fred Arnold; motion passed unanimously.

Financial Report: Bridgette Timm presented the October and November Budgets vs Actual financial report. Motion by Olmsted County, Gregg Wright to approve the October and November 2017 Budget vs. Actual reports, seconded by Fillmore County, Duane Bakke; motion passed unanimously.

Executive Director's Report: Bridgette Timm, Executive Director, updated the Board on projects, events, and discussions. No action taken.

New Business

1. Election of Officers

Chair - Motion by Fillmore County, Duane Bakke to nominate Brad Anderson as Chair, seconded by Rice County, Jake Gillen. Motion by Olmsted County, Gregg Wright to cast unanimous ballot and elect Brad Anderson as Chair, seconded by Rice County, Jake Gillen; motion passed unanimously with Goodhue County, Brad Anderson, abstaining.

Vice Chair - Motion by Goodhue County, Brad Anderson to nominate Duane Bakke as Vice Chair, seconded by Olmsted County, Gregg Wright. Motion by Olmsted County, Gregg Wright to cast unanimous ballot and elect Duane Bakke as vice chair, seconded by Rice County, Jake Gillen; motion passed unanimously with Fillmore County, Duane Bakke, abstaining.

Southeast Minnesota Water Resources Board

Treasurer - Motion by Goodhue County, Brad Anderson to nominate Bridgette Timm as Treasurer, seconded by Houston County, Fred Arnold; motion passed unanimously. (Rescinded by motion at end of meeting)

Secretary (not elected, water planner from chair's county) Goodhue County's water planner.

2. Election of TSA JPB/SEMWRB subcommittee members - Motion by Goodhue County, Brad Anderson to have Chair, Vice Chair and Rodney Peterson serve on TSA JPB/SEMWRB subcommittee, seconded by Rice County, Jake Gillen; motion passed unanimously.
3. Approve MAWQCP subrecipient agreements with Winona SWCD, Wabasha SWCD, and Olmsted County - Motion by Winona County, Steve Jacob to approve the subrecipient agreements with Winona SWCD, Wabasha SWCD and Olmsted County, seconded by Rice County, Jake Gillen; motion passed unanimously. (see attached)
4. Approve MAWQCP Technical Assistance & Promo funds policy and delegate signing authority - Motion by Houston County, Fred Arnold to approve the MAWQCP Technical Assistance and Promo policy and delegate signing authority for related contracts to Bridgette Timm, seconded by Olmsted County, Gregg Wright; motion passed unanimously. (see attached)
5. Approve MN Dept. of Ag Nitrogen BMP grant contract and delegate signing authority for subrecipient agreements (addressed at end of meeting after presentation)
6. Approve Wastewater Initiative grant in-kind volunteer rate of \$23.56/hour - Motion by Fillmore County, Duane Bakke to approve the in-kind volunteer rate of 23.56/hour, seconded by Goodhue County, Brad Anderson; motion passed unanimously.
7. Approve amendment to CRWP agreement - Motion by Olmsted County, Gregg Wright to approve the amended CRWP agreement allowing them to bill to 9 hours/month, seconded by Goodhue County, Brad Anderson; motion passed unanimously. (see attached)
8. Delegate signing authority for feedlot grant subrecipient agreements - Motion by Olmsted County, Gregg Wright to delegate signing authority for feedlot grant subrecipient agreements to Bridgette Timm, seconded by Fillmore County, Duane Bakke; motion passed unanimously.
9. Approve amended shared service agreement with SE SWCD Tech Support JPB - Motion by Olmsted County, Gregg Wright to approve the amended shared service agreement with SE SWCD Tech Support JPB, seconded by Winona County, Steve Jacob; motion passed unanimously. (see attached)

Southeast Minnesota Water Resources Board

Information/discussion

- Discuss March 2018 Board meeting at Eagle Bluff Learning Center and associate costs – Motion by Fillmore County, Duane Bakke to hold March 12, 2018 meeting at Eagle Bluff Learning Center and approve payment for rental fees, seconded by Houston County, Fred Arnold; motion passed unanimously.
- Potential Future SE MN Water Quality Conference
- Agencies Report (BWSR, MPCA, DNR, others)

Presentation - Nitrogen BMP Outreach Program Background and Overview - Dawn Bernau, MN Department of Agriculture

Olmsted County, Gregg Wright left at 11:24am.
Adam Beilke left at 11:42am.


5. Approve MN Dept. of Ag Nitrogen BMP grant contract and delegate signing authority for subrecipient agreements. Discussion had on Nitrogen BMP Outreach Program, grant contract and budget. Motion by Fillmore County, Duane Bakke to approve MDA NBMP grant contract and delegate Bridgette Timm as signing authority for grant contract and related subrecipient agreements, seconded by Houston County, Fred Arnold; motion passed unanimously.

Motion by Fillmore County, Duane Bakke to rescind election of Bridgette Timm as treasurer and readdress after review of bylaws, seconded by Winona County, Steve Jacob; motion passed unanimously.

Meeting adjourned at 11:54 am by Chair James Brady.

Respectfully submitted,
Glen Roberson, Goodhue SWCD Manager and
Bridgette Timm, SE MN Water Resources Board Executive Director

Approved:  Date: 3/26/18
Chairperson

Attest:  Date: 3/26/18