

Minutes
Southeast Minnesota Water Resources Board Meeting
July 10, 2017 Meeting

Commissioners Present: Rodney Peterson (Dodge County), Gary Peterson (Fillmore County), Brad Anderson (Goodhue County), James Brady (Steele County), Tim Gabrielson (Mower), Rich Hall (Wabasha County), Gregg Wright (Olmsted County), Jake Gillen (Rice County).

Others present: Bridgette Timm (SEMWRB), Scott Golberg (Steele County), Terry Lee (Olmsted County), Glen Roberson (Goodhue SWCD), Pete Fryer (SE SWCD Tech Support JPB), Larry Scherger (Dodge SWCD), Dorothy Miller (Olmsted SWCD), Skip Langer (Olmsted SWCD), Dave Copeland (BWSR), Shaina Kesely (BWSR), Caitlin Meyer (Olmsted County), Sheila Craig (SE MN Wastewater Initiative), David Bucklin (GBERBA/Cottonwood SWCD)

Meeting called to order by Chair Commissioner Brady at 9:00 a.m.

Item 1. Approve July 10, 2017 Agenda: Motion by Rice County, Jake Gillen to approve the agenda, seconded by Dodge County, Rodney Peterson; motion passed unanimously.

Item 2. Approve Minutes of May 8, 2017 Board Meeting: Motion by Goodhue County, Brad Anderson to approve the May 8, 2017 Minutes, seconded by Rice County, Jake Gillen; motion passed unanimously.

Item 3. Approve April and May 2017 Budget vs Actual: Gregg Wright, Olmsted County, asked about the budget process and when a potential merger with the SWCD Technical Support Joint Powers Board (TSA) might take place. James Brady, Steele County, said the initial budget showed a deficit of \$5,000-7,000; Brad Anderson, Goodhue County, added that a shared services agreement with the TSA might shift some money to the SE MN WRB to make up the deficit and there may be other funding sources that are received through grants.

Motion by Goodhue County, Brad Anderson to approve the April and May 2017 Budget vs. Actual, seconded by Mower County, Tim Gabrielson; motion passed unanimously.

Item 4. SE MN Wastewater Initiative Facilitator Report: Sheila Craig (Southern Wastewater Facilitator) gave the Board an update that included handouts showing progress reports of the region's wastewater projects. The northern wastewater facilitator position is currently vacant, due to a resignation, but that position is being backfilled. Brad Anderson, Goodhue County, asked if this is the only area of the state where a wastewater initiative program is being implemented. Craig indicated that it is and that they have discussed the possibility of a state-wide facilitator program with the MPCA (handout summarized the lessons learned from the SE MN Wastewater Initiative project that were shared with the state). Craig concluded by saying that the funding for the wastewater facilitator project ends next year and that it was barely funded in the last grant application cycle.

Item 5. Director's Report and Introduction: Bridgette Timm, new Executive Director, gave her report on the various grant projects that are being implemented. Timm asked the Board if they would like her to pursue any clean water fund grants, as the current application period is open until 8/9/17. Linda Dahl, former director, had started a grant application for a ground water protection project. Motion by Goodhue County, Brad Anderson to authorize Timm to proceed with any clean water fund grant applications, seconded by Mower County Tim Gabrielson; motion passed unanimously.

The Board also discussed the potential merger of the SE MN WRB with the TSA Board. Gregg Wright, Olmsted County, said he would like a goal date set of January, 2019 for the merger of the two JPB's. Rodney Peterson, Dodge County, said he would like to see a sub-committee established by the Board to work with a sub-committee from the TSA Board on the merger of the two organizations.

Item 6. Approve address and contact information change: Motion by Goodhue County, Brad Anderson to approve the address and contact information change to reflect Bridgette Timm's Olmsted County address and cell phone, seconded by Olmsted County, Gregg Wright; motion passed unanimously.

Item 7. Approve new director for SWIFT signing authorization: Motion by Dodge County, Rodney Peterson to approve new director Timm as authorized signatory in the SWIFT program, seconded by Goodhue County, Brad Anderson; motion passed unanimously.

Item 8. Approve new director as Authorized Representative for all grant contracts (BWSR Clean Water Fund, EPA 319, MDA Clean Water Fund): Motion by Rice County, Jake Gillen to approve new director as authorized representative for all grant contracts, seconded by Olmsted County, Gregg Wright; motion passed unanimously.

Item 9. Recommend approval to create shared services agreement with SE SWCD Tech Support JPB to administer the MAWQCP and RCPP Feedlot grants. Approve Chair to sign agreement when finalized by the TSA JPB. Upon approval by both organizations, the SE MN Water Resources Board would receive up to \$10,000 to administer the two grants during 2017 through this shared services agreement. Motion by Olmsted County, Gregg Wright to approve the shared services agreement and to authorize the chair to sign the agreement, seconded by Goodhue County, Brad Anderson; motion passed unanimously.

Item 10. Approve obtaining a spending card through Olmsted County: Motion by Rice County, Jake Gillen to approve obtaining a spending card through Olmsted County, seconded by Goodhue County, Brad Anderson; motion passed unanimously.

Item 11. Recommend approval of auditor's engagement letter: Motion by Rice County, Jake Gillen to approve of auditor's engagement letter, seconded by Goodhue County, Brad Anderson; motion passed unanimously.

Item 12. Recommend Approval of amended Feedlot Sub-recipient Agreement (Winona): Winona County is returning \$10,010 of unspent funds and Mower County is extending spending deadline to 8/31. Motion by Goodhue County, Brad Anderson to approve the amended agreement, seconded by Fillmore County, Gary Peterson; motion passed unanimously

Item 13. Motion to Adjourn: Motion by Rice County, Jake Gillen to adjourn the meeting, seconded by Olmsted County, Gregg Wright; motion passed unanimously.

Respectfully submitted,
Scott Golberg, Steele County Environmental Services Director

Approved: James Brady Date: 9-11-17
Chairperson

Attest: Blgette M. Te Date: 9.11.2017