**JOINT MEETING**

**SE MN WATER RESOURCES JPB EXECUTIVE COMMITTEE**

**SE SWCD TECHNICAL SUPPORT JPB EXECUTIVE COMMITTEE**

**Wednesday, April 5, 2017**

**Dodge County Government Center**

**Mantorville, MN**

**10:00 A.M.**

**ATTENDED BY:** James Brady-Steele County Commissioner/Chair SE MN Water Resources Board, Brad Anderson – Goodhue County Commissioner/Vice-Chair SE MN Water Resources Board, Linda Dahl – SE MN Water Resources Board Director, Jim Gebhardt-Mower County SWCD Supervisor, Paul Heers – Freeborn County SWCD Supervisor, Larry Scherger – Dodge County SWCD Supervisor, Adam Beilke- BWSR, Mark Gamm – Dodge County, Terry Lee – Olmsted County Environmental Resources, Caitlin Meyer, Olmsted County Environmental Resources, Glen Roberson – Goodhue County SWCD/SE SWCD Tech Support JPB Host Manager, Chris Wagner- Goodhue County/SE SWCD Tech Support JPB Administrative Assistant

The Executive Committees of the SE MN Water Resources Board and the SE SWCD Technical Support JPB met on Wednesday, April 5th 2017 at 10:00 at the Dodge County Government Center in Mantorville, MN.

The purpose of the meeting was to discuss the possibility of developing a position to administer the SE MN Water Resources Board program and merging some of the grant programs from the SE SWCD Technical Support JPB into the position to create a full time position and help alleviate the SE SWCD Technical Support JPB current workload. With the resignation in June of 2017 of the current Director of the SE MN Water Resources Board, Linda Dahl, a Director position will need to be filled and this would be an ideal time to change or add additional duties to the position.

Topics of discussion included, watershed boundaries, how grants will be administered when the One Watershed/One Plan projects develop, scenarios of how the two programs could be brought together, where the position would be housed, what grants from the SE SWCD Technical Support JPB could be easily transferred to the new Director of the SE MN Water Resources Board and how other organizations have combined administrators.

Funding available through the current Water Quality Coordinator Position and administrative money available through the Ag Water Quality Grant from the SE SWCD Technical Support JPB were discussed. Scenarios for fast track hiring of a new Director with and without benefits were reviewed by those present. (See attached for details) The Semi-Annual Grant Reporting Schedule and the Final Grant Reporting Schedule for the Director of the SE MN Water Resources Board was reviewed.

The members of the two Executive Committees came to the conclusion that since Olmsted County is willing to take on the task of hiring for this position the best course of action would be to approve Olmsted County to begin the hiring process for someone to fill the soon to be vacant SE MN WRB Administrative position and locate it in the Olmsted County office (details on the position to be worked out later). In addition, the two JPBs would start out slowly with the transfer of administration of programs from the SE SWCD Technical Support JPB to the new position and to develop an agreement between the two organizations. To start out, the agreement would authorize the SE MN Water Resources Board Director administer the Ag Water Quality Certification Grant and bill the SE SWCD Technical Support JPB for hours worked on the program.

The recommendations from this meeting will be taken to the full Board of the SE MN Water Resources Board for their approval, which will be scheduled as soon as possible in order for the hiring process to begin.

The meeting adjourned at 11:52 a.m.

Respectfully submitted,

Glen Roberson

Host Manager

SE SWCD Technical Support JPB

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