Minutes
Southeast Minnesota Water Resources Board Meeting
May 9, 2011

Present: Matt Flynn (Olmsted County), Jake Gillen (Rice), Judy Ohly (Olmsted County), Justin Zmyewski (Houston County), Mena Kaehler (Winona County), David Harms (Wabasha County), Bruce Kubicek (Steele County), Tom Kaase (Fillmore County), Dave Hansen (Dodge County), and Tim Gabrielson (Mower County)

Others: Linda Dahl (SEMNWRB), Norman Senjem (Minnesota Pollution Control Agency), and Terry Lee (Olmsted County)

The meeting was called to order by **Chair Matt Flynn at 9:11 a.m.**

Item 1: Approve May 9, 2011 Agenda: A motion was made by Ohly and seconded by Harms to approve the proposed agenda with the addition of a request for the Legislature to extend the requirement for adopting the Subsurface Sewage Treatment System rules: **Motion** passed unanimously.

Item 2: Approve Minutes of March 14, 2011 Board Meeting: Motion by Kaehler to approve minutes and was seconded by Kubicek. **Motion** passed unanimously.

Item 3: Approve March 2011 Budget vs. Actual: Linda Dahl reviewed the budget vs. actual report. Gillen made a motion to approve the Budget vs. Actual and seconded by Kaehler. **Motion** passed unanimously.

Item 4: Executive Director's Report: Linda Dahl provided a status report on the Volunteer Nitrate Monitoring Project, Feedlot IV and V, Wastewater IV and V, Subsurface Sewage Treatment System (SSTS) software, and the general administrative work that she has completed since the March Board meeting. Dahl noted that the SSTS grant implementation has been delayed by the need to use an RFP process so there will be a need to seek a grant extension beyond the December 31, 2011 deadline.

As a follow up to the March 14, 2011 discussion on the challenges posed by the State's expanded use of competitive grants for water resources funding, Linda Dahl presented additional information about using a programmatic funding approach. Board members requested that staff provide a more detailed explanation of what is being requested. Linda Dahl will work with the regional staff to further develop this request.

Item 5: 2009 Audit Update/2010 Audit RFP status: Linda Dahl told the Board that the 2009 audit which was due at the end of 2010 was still not completed. Jim Maiser, the accountant working on the audit said it would be completed by mid-May. Dahl noted that the audit is required as a condition of receiving state and federal grants. The Board recommended that Linda Dahl let the contractor know that if the 2009 audit is not received by May 15th, the audit will be provided to another contractor.

Linda Dahl told the Board that the RFP for the 2010 audit was mailed to accounting firms in southeast Minnesota that provide audits. Board members suggested that Dahl check with the County Finance Department to get an updated list of firms. Members suggested that the RFP also be sent to Lloyd Johnson in Spring Valley and to Springer and Anderson in Lake City.

Item 6: Feedlot Sub-Recipient Agreement Amendments: Linda Dahl requested that the Board amend the Wabasha County Feedlot V Sub-Recipient Agreement that runs through December 31, 2011 to

allocate an additional $34,290 for a total of $68,580. A motion was made by Kubicek and seconded by Hansen to approve the amendment: **Motion** passed unanimously.

Item 7: Subsurface Sewage Treatment System (SSTS) Rules: Duane Bakke had requested that the Board consider writing a letter supporting the Association of Minnesota Counties' request to extend the requirement that Counties adopt the new SSTS rules from 2012 to 2016. A motion was made by Kaehler and seconded by Gabrielson to write AMC a letter of support for the extension and to copy Commissioner Bakke: **Motion** passed unanimously.

Item 8: Motion to Adjourn: Motion made by Gillen and seconded by Kaehler to adjourn the meeting. **Motion** passed: Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Terry Lee
Water Resources Coordinator
Olmsted County

Approved: _____   Date: _____
                       Commissioner Matt Flynn, Chairperson

Attested: _____   Date: _____