

Minutes
Southeast Minnesota Water Resources Board Meeting
September 16, 2013

Present: Rodney Peterson (Dodge County), Jake Gillen (Rice County), Tim Gabrielson (Mower County), Bruce Kubicek (Steele County), Polly Glynn (Mower County), Richard Samuelson (Goodhue County), and Duane Bakke (Fillmore County).

Others: Linda Dahl (SEMWRB)

The meeting was called to order by **Chair Jake Gillen at 9:33 a.m.**

Item 1. Approve September 16, 2013 Agenda:

Motion by Tim Gabrielson and seconded by Bruce Kubicek to approve the agenda. Motion passed unanimously.

Item 2. Approve Minutes of July 15, 2013 Board Meeting:

Motion by Duane Bakke and seconded by Rodney Peterson to approve the July 15, 2013 Minutes. Motion passed unanimously.

Item 3. Approve July 31, 2013 Budget vs Actual:

Motion by Rodney Peterson and seconded by Tim Gabrielson to approve the July 31, 2013 Budget vs. Actual. Motion passed unanimously.

Item 4. Recommend to approve entering into Sub-recipient agreement for Monitoring Coordinator:

Linda Dahl explained that for the new domestic well grant, the water planners just finished the August monitoring round. The next two monitoring rounds will include fewer wells and will become more complex, requiring samples to be taken by staff instead of volunteers. Linda stated that there is 500 hours budgeted for the spring of 2014, over 200 for the following year, 120 for grant reporting and such, as well as another 20 hours for training. The budget is for \$40.00 per hour with the overall amount being \$34,400 total. The total project hours are 860.

- Linda stated that the goal is to subcontract with a county (Olmsted mentioned they were interested). Olmsted mentioned they have an intern on staff they want to keep- and this would help supplement the position.
- Rodney Peterson- was this offered to all counties.
- Linda stated that nothing was formally sent out, but was discussed at Advisory Committee meetings and Olmsted is the only county that expressed interest
- Richard Samuelson- how many years.
- Linda stated two years with the majority of work needing to be done in the springs of 2014 and 2015.
- Linda explained that the monitoring supplies and mileage will be paid for by the grant.
- Rodney Peterson requested that a written letter be provided to all ten counties offering the position.

- Linda responded that would not be a problem.
- Duane Bakke- how much is the grant for.
- Linda responded a total of \$109,000.

Motion to Recommend to approve entering into Sub-recipient agreement for Monitoring Coordinator made by Polly Glynn and seconded by Rodney Peterson. Motion passed unanimously.

Item 5. Executive Director's Report:

Linda Dahl provided a report detailing current information on the following grants: Volunteer Nitrate Monitoring Projects and Domestic Well Network (MPCA), Feedlot IV, V (319 and BWSR), Wastewater V BWSR (BWSR CWF), Civic Engagement Cohort (MPCA), and Administrative Updates.

- Linda explained her intent to apply for Clean Water Funds for a Wastewater Facilitator grant to continue work with un-sewered communities, as well as put in an application for SWCD block funding to complete two water and sediment basins per county.
- SE MN WRB was approve for 319 funding for Feedlot VI, a total of \$300,000 but the grant agreement has not yet been executed.
- A meeting was scheduled with the auditor but had to be cancelled. A meeting with the auditor is planned for this week for the 2012 audit.
- A draft budget was put together and will be put on the November meeting agenda due to the tour planned today.
 - Rodney asked if the budget the county supplied funds were after-the-fact.
 - Kubicek explained the county dues haven't changed in a long time and will likely remain the same.
 - Linda responded that this year there is no anticipated change to the county dues; they will likely remain at \$4,000 per county..

Item 6. Motion to Adjourn:

Motion was made by Richard Samuelson and seconded by Bruce Kubicek to adjourn the meeting. Motion passed. Meeting adjourned at 10:01 a.m.

Respectfully submitted,

Jennifer Mocol-Johnson
 Environmental Planner
 Rice County

Approved: _____ Date: _____
 Chairperson

Attested: _____ Date: _____