

Minutes
Southeast Minnesota Water Resources Board Meeting
September 12, 2011

Present: Matt Flynn (Olmsted County), Tom Kaase (Fillmore County), Duane Bakke (Fillmore County), Mena Kaehler (Winona County), Jake Gillen (Rice), Dave Hansen (Dodge County), Judy Ohly (Olmsted County), Bruce Kubicek (Steele County), Tim Gabrielson (Mower County),

Others: Aaron Wills (Cannon River Partnership), Anita Greden (Olmsted County), and Terry Lee (Olmsted County)

The meeting was called to order by **Chair Matt Flynn at 9:07 a.m.**

Item 1. Approve September 12, 2011 Agenda: Matt Flynn recommended the agenda be modified to consolidate items 3 and 6 as well as items 5 and 9. **Motion by Duane Bakke and seconded by Jake Gillen to approve the agenda with the recommended changes. Motion passed unanimously.**

Item 2. Approve Minutes of July 11, 2011 Board Meeting: **Motion made by Jake Gillen and seconded by Tim Gabrielson to approve the minutes. Motion passed unanimously.**

Item 3. Approve June 2011 Budget vs. Actual and Adopt 2012 Budget: Anita Greden from the Olmsted County Finance Department provided a summary of expenses thru August 31, 2011. All budget categories were within the funding and expenditure projections. Matt Flynn recommended that the Board consider approving the August 2011 Budget vs. Actual before considering the proposed 2012 Budget. **Motion to approve the August 2011 Budget vs. Actual made by Tim Gabrielson and seconded by Bruce Kubicek. Motion passed unanimously.**

The proposed 2012 Budget was reviewed by Anita Greden. Terry Lee noted that one item that isn't included in the 2012 budget but is being recommended by the advisory staff is the "Slow the Flow" grant application being prepared by the regional Soil and Water Conservation Districts. That grant lists Linda Dahl as the grant administrator and provides funds for that purpose. Linda Dahl supports the application and has agreed to administer the grant. **Motion by Duane Bakke and seconded by Mena Kaehler to adopt the budget as proposed. Motion passed unanimously.**

Item 4. 2012 Dues:

Matt Flynn reviewed the Joint Powers Board dues and grant history. The dues have remained unchanged at \$4,000 since 2008. Flynn recommended that the Board consider again adopting county dues of \$4,000. **Motion by Dave Hansen and seconded by Tim Gabrielson to adopt 2012 Joint Powers Board dues of \$4,000 per county. Motion passed unanimously.**

Item 5. Set 2012 Executive Director Wage and Executive Directors Annual Review: The Board members discussed their own county's considerations of wage and benefit changes as well as Linda Dahl's performance as executive director. **Motion by Duane Bakke and seconded by**

**Bruce Kubicek to provide the executive director a two percent wage increase in 2012.
Motion passed unanimously.**

Item 6. Select Auditor for 2010 Audit:

Matt Flynn reviewed the four audit proposals that the Board has received. In addition to these proposals, the Board has the option of having the Minnesota Office of the State Auditor complete the audit. The Executive Committee recommended that the Board consider negotiating a contract with Thomas Cummings. **Motion by Tom Kaase and seconded by Tim Gabrielson authorize the executive director to negotiate a contract for audit services with Thomas Cummings. Motion passed unanimously.**

Item 7. Recommend Approve Clean Water Fund Proposal:

Aaron Wills from the Cannon River Partnership reviewed a proposed 2012 Clean Water Fund, Clean Water Accelerated Implementation Grant for the Southeast Minnesota Wastewater Initiative. Funding would be used to provide assistance to 14 communities in southeast Minnesota that have inadequate sewage treatment systems. **Motion by Judy Ohly and seconded by Dave Hansen to authorize staff to apply for this Accelerated Implementation grant. Motion passed unanimously**

Item 8. Funding for Feedlot Fixes:

The Board members discussed the need for additional funding for wastewater projects and the apparent excess of funding for feedlot projects. Feedlot projects that have been awarded funding by the Board are lingering. There is a need for the Board to start spending the grant funds allocated for that work or face the possibility of the grant funds being returned. Members requested that Linda Dahl provide an update at the November Board Meeting that includes information about the projects that have allocated funding, the status of those projects, and what the issues are in getting the projects completed.

Item 9: Motion to Adjourn: Motion was made by Tom Kaase and seconded by Mena Kaehler to adjourn the meeting. Motion passed. Meeting adjourned at 10:15 a.m.

Respectfully submitted,

Terry Lee
County Water Plan Coordinator
Olmsted County

Approved: _____
Commissioner Matt Flynn, Chairperson

Date: _____

Attested: _____

Date: _____