**Minutes**

**Southeast Minnesota Water Resources Board Meeting**

**July 9, 2012**

Present: Marcia Ward and Mena Kaehler (Winona County), David Hansen (Dodge County), Jake Gillen (Rice County), Tim Gabrielson (Mower County), Bruce Kubicek, (Steele County), David Harms (Wabasha County), and Duane Bakke (Fillmore County).

Others: Kevin Kuehner (MDA), Linda Dahl (SEMWRB),

The meeting was called to order by **Chair Mena Kaehler at 9:01 a.m.**

Item 1: Approve July 9, 2012 Agenda:

**Motion by Jake Gillen and seconded by Duane Bakke to approve the agenda. Motion passed unanimously.**

Item 2: Approve Minutes of May 14, 2012 Board Meeting:

**Motion by Tim Gabrielson and seconded by Bruce Kubichek to approve the May 14, 2012 minutes. Motion passed unanimously.**

Item 3: Approve May 31, 2012 Budget vs. Actual:

Linda Dahl provided a summary of expenses thru May 31, 2012. **Motion by Bruce Kubicek and seconded by Jake Gillen to approve the May 31, 2012** **Budget vs. Actual. Motion passed unanimously.**

Item 4: November 12 Meeting Date

Linda Dahl explained that November 12 is Veteran’s Day holiday and County offices will be closed. **Motion by Dave Harms and seconded by Tim Gabrielson to move the November 12 meeting date to November 19th. Motion passed unanimously.**

Item 5: Recommend Approve Feedlot IV Grant Amendment

Linda Dahl provided the Board with information about the “Sustaining Progress toward Reducing Runoff from Open Lot Feedlots” grant amendment approved by MPCA to move $14,799 from Objective 1; Technical Assistance to Objective 2; Cost Share. The move allows most efficient use of the remaining grant funds and allows more funds to be used toward practice installation.

**Motion by Marcia Ward and seconded by David Hanson to approve the Feedlot IV grant amendment for the funding shift. Motion passed unanimously.**

Item 6: Recommend Approve UM Civic Engagement Sub-Recipient Agreement

Linda Dahl provided the Board with a draft of the contract with UM Extension but the final contract will be provided by the University.

**Motion by David Harms and seconded by David Hanson to approve the Executive Director to sign the contract when it is completed. Motion passed unanimously.**

Item 7: Executive Director Report

Linda Dahl provided the Board with a written report and gave details on the BBR process for BWSR funding and the funding requests being made by the board. She handed out a summary of the information gathered from the Counties regarding shoreland buffer programs and bottlenecks.

Item 8: Motion to Adjourn:

**Motion was made by David Harms and seconded by Jake Gillen to adjourn the meeting. Motion passed.** Meeting adjourned at 9:45 a.m.

Respectfully submitted,

Linda Dahl

Executive Director

SEMWRB

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_