

Minutes
Southeast Minnesota Water Resources Board Meeting
March 4, 2013

Present: Jake Gillen (Rice County), Tim Gabrielson (Mower County), David Harms (Wabasha County), Matt Flynn (Olmsted County), Duane Bakke (Fillmore County), and Polly Glynn (Mower County).

Others: Linda Dahl (SEMWRB), Sheila Craig (SEMWI), Aaron Wills (SEMWI), Ken Olson (SEMWI), John Harford (Olmsted County), Chuck Willihnganz (Olmsted county).

The meeting was called to order by **Chair Jake Gillen at 9:25 a.m.**

- Item 1. Approve March 4, 2013 Agenda: Deferred until May meeting
- Item 2. Approve Minutes of January 7, 2013 Board Meeting: Deferred until May meeting
- Item 3. Approve January 31, 2013 Budget vs. Actual: Deferred until May meeting

Item 4. Executive Director's Report:

Linda provided information on the following items:

- a. Jake Gillen sent a request to Gary Weiers, Rice County Administrator to review our by-laws for an opinion on whether we should revise the by-laws to reflect that some counties do not appoint an alternate to the board and others do. He sent his opinion via email that the current board practices need not be altered since each county gets one vote whether one or two members are present from that county. The letter will be filed with the minutes.
- b. Matt Flynn spoke with Olmsted County Finance about a purchasing card for the SEMWRB. Linda worked with their department to get one approved with the capability of charging food and lodging for the Civic Engagement Cohort. The card limit is \$2500. Olmsted County Finance will produce regular reports that must be approved by the board chair.
- c. Dahl explained the changes that will be taking place in the new monitoring grant that will be building upon the Volunteer Nitrate Monitoring Network.
- d. Four counties are cooperating on a nitrate monitoring network volunteer recognition event to be held in Oronoco, and People's Energy Cooperative on the evening of April 2nd. Any commissioners who wish to attend are welcome.
- e. The current Nitrate monitoring grant is winding down, and Dahl has submitted a request to conduct an additional spring 2013 round in March or April this year. This round, if approved, will be a good transition into future spring monitoring and will utilize funds remaining in the current grant before it ends in June of this year.
- f. Feedlot IV grant is closing out. Dahl has submitted an amendment request to allow for the final expenditure of remaining funds in that grant. She will be applying for Feedlot VI funding as new grant opportunities (319 or Clean Water Fund) open up.

Item 5. Distribute 2013 Board Information Packet

Dahl handed out copies of the information packet and will bring additional copies to the May meeting.

Item 6. Motion to Adjourn:

Motion was made by Tim Gabrielson and seconded by David Harms to adjourn the meeting. Motion passed. Meeting adjourned at 9:50 a.m.

Respectfully submitted,

Linda Dahl
Executive Director, SEMWRB

Approved: _____ Date: _____
 Chairperson

Attested: _____ Date: _____