**Minutes**

**Southeast Minnesota Water Resources Board Meeting**

**November 19, 2012**

Present: Marcia Ward (Winona County), David Hansen (Dodge County), Jake Gillen (Rice County), Tim Gabrielson (Mower County), Bruce Kubicek, (Steele County), David Harms (Wabasha County), Matt Flynn (Olmsted County) and Duane Bakke (Fillmore County).

Others: Natalie Siderius (Winona County), Linda Dahl (SEMWRB), Mark Gamm (Dodge County)

The meeting was called to order by **Vice - Chair Jake Gillen at 9:07 a.m.**

Item 1: Approve November 19, 2012 Agenda:

**Motion by David Harms and seconded by Tim Gabrielson to approve the agenda. Motion passed unanimously.**

Item 2: Approve Minutes of September 10, 2012 Board Meeting:

**Motion by Bruce Kubicek and seconded by Matt Flynn to approve the September 10, 2012 minutes. Motion passed unanimously.**

Item 3: Approve Sept. 30, 2012 Budget vs. Actual:

Linda Dahl provided a summary of expenses thru September 30, 2012. **Motion by Tim Gabrielson and seconded by Duane Bakke to approve the September 30, 2012** **Budget vs. Actual. Motion passed unanimously.** Marcia Ward noted that she appreciates having the report in the budget vs. actual format. Other members concurred.

Item 4: 2011 Audit

Duane Bakke noted that in the past the separation of duties has been noted as a concern but is not indicated in this audit. Bruce Kubicek noted that there is a nice fund balance. Linda Dahl explained that the Board has been adding a little each year to the fund balance. In addition, some grant funds came in that weren’t in the original budget. **Motion by David Harms and seconded by Duane Bakke to accept and approve the 2011 Audit. Motion passed unanimously.**

Item 5: Set 2013 Meeting Dates

**Motion by Bruce Kubicek and seconded by Tim Gabrielson to approve the meeting dates as listed with one change of November 4th instead of November 11, 2013. Motion passed unanimously.**

Item 6: Review and Prioritize 2013 Work Plan Education Goals

Linda Dahl explained that this is an update from the discussion last meeting. She brought the work plan forward again to make sure that it includes everything the Board wants.

Marcia Ward suggested that the Board hold a joint meeting with the Advisory Committee so that everyone can hear from the Water Planners what is occurring in each County. This will bring a regional perspective to the Board. Duane Bakke suggested the May 13th meeting date for a joint meeting.

Discussion ensued about having a tour in July following the Board meeting and including elected officials. It was suggested that the Chair and Vice-Chair assist Linda with planning the event. Priorities for the tour are feedlot fixes, small community fixes and, if time allows, wellhead protection, and stormwater projects.

Bruce Kubicek asked if there were any new items to be added to the work plan. Linda Dahl responded that three CWF grants have been applied for: technical assistance for Farmer-led Councils ($256,000); pharmaceutical waste marketing campaign ($32,350); and, SWCDs water and sediment control structures ($279,900). These would be three year grants. We will know in January if successful and then changes in the work plan will need to be made.

**Consensus was that the work plan was acceptable.**

Item 7: Executive Director Report

Linda Dahl provided the Board with a written report and gave details as follows:

a. Volunteer Nitrate Monitoring – Work is being done to have a volunteer recognition event. Also, MPCA has set aside funds to continue monitoring long term. It took considerable effort to get the network up and running. It is much less work to keep it running. How often future monitoring will occur has not been decided.

b. Feedlot IV & V – Feedlot IV has three counties with remaining funds. These are wrapping up. Feedlot V is being used.

c. Wastewater V – The 319 grant is being wrapped up with two communities completed. The transition to BWSR funding is in progress. Discussion was held on small community wastewater systems especially Dakota/Dresbach in Winona County.

d. Civic Engagement (CE) Grant – The participants have provided lots of positive feedback. They will be asked to come to a Board meeting in the future to report.

Questions: Marcia Ward asked about next year’s audit. She felt the current auditor did a good job, was on-time, and was a reasonable cost. **Consensus of the Board was to ask this auditor to continue for the next audit.**

Item 8: Motion to Adjourn:

**Motion was made by Tim Gabrielson and seconded by Marcia Ward to adjourn the meeting. Motion passed unanimously.** Meeting adjourned at 9:45 a.m.

Respectfully submitted,

Natalie Siderius

Water Plan Coordinator

Winona County

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_