**Minutes**

**Southeast Minnesota Water Resources Board Meeting**

**July 14, 2014**

Present: Dave Harms (Wabasha County), Rodney Peterson (Dodge County), Jake Gillen (Rice County), Tim Gabrielson (Mower County), Bruce Kubicek (Steele County), Dana Kjome (Houston County).

Others: Linda Dahl (SEMWRB), Terri Peters (Wabasha SWCD), Wayne Cordes (MPCA)

The meeting was called to order by **Chair Dave Harms at 9:06 a.m.**

Item 1. Approve July 14, 2014 Agenda:

**Motion by Jake Gillen and seconded by Bruce Kubicek to approve the agenda. Motion passed unanimously.**

Item 2. Approve Minutes of May 12, 2014 Board Meeting:

Minutes should be corrected to show that Dave Harms called the meeting to order, not Jake Gillen.

**Motion by Rodney Peterson and seconded by Tim Gabrielson to approve the May 12, 2014 Minutes. Motion passed unanimously.**

Item 3. Approve May, 2014 Budget vs Actual:

Linda Dahl mentioned that the format of the report may be changing.

**Motion by Bruce Kubicek and seconded by Dana Kjome to approve the May, 2014 Budget vs. Actual. Motion passed unanimously.**

Item 4. Recommend Authorizing Board Chair or Director to approve Reducing Runoff from Southeast Minnesota Feedlots (Feedlot VI) Sub-recipient Agreements (example included):

Sub-recipient agreements went to the counties. There were no changes except the dollar amounts. Linda Dahl provided a print out of the amounts counties would receive and the amount in the flexible fund. She explained the formula used to calculate the amounts provided $15,000 per county and the remainder was based on the past amounts used by each county.

**Motion to approve the board chair or the director to approved the feedlot sub-recipient agreements for the Reducing Runoff from Southeast Minnesota Feedlot grants by Bruce Kubicek and seconded Rodney Peterson. Motion passed unanimously.**

Item 5. Recommend to pre-approve board chair to sign SE MN Volunteer Nitrate Monitoring Network Grants and Sub-recipient Agreements:

**Tim Gabrielson motioned to approve the Board Chair or Director sign the SE MN Volunteer Nitrate Monitoring agreement. The agreement is effective from August 1, 2014 to June 30, 2016 And Dana Kjome seconded the motion. Motion passed unanimously.**

**Bruce Kubicek motioned for the Board Chair or the Director to sign the sub-recipient agreements and Rodney Peterson seconded the motion. Motion passed unanimously.**

Item 6. Recommend Approval Feedlot V Sub-recipient Agreement Amendments (Mower and Fillmore):

**Jake Gillen motioned to approve amendments for Feedlot V Sub-recipients Mower and Fillmore. Amendment to include $36,000 for 2 projects in Mower County and $135,037 for 2 additional feedlot fixes in Fillmore County and Tim Gabrielson seconded the motion. Motion passed unanimously**

Item 7. Executive Director’s Report:

Linda Dahl clarified the difference between domestic and volunteer nitrate testing programs. She is working on a report of results for the fall and will be asking Jim Lunde for assistance.

Feedlot V is ending on August 31, 2014

Feedlot VI is “in the wings.” It was approved at the last board meeting and Linda is working on the sub-recipient agreements.

Wastewater V is wrapping up in the fall.

Wastewater VI is coming up.

Civic Engagement Cohort is complete.

Item 8: Discuss working arrangements for SEMWRB Director

Linda Dahl and her family are moving to Northfield. She would like to keep the current office space that is offered without cost at Winona State. She would keep archived documents in Winona and work from home.

**There was group consensus to approve telecommuting for Linda Dahl’s position.**

Item 9. Motion to Adjourn:

**Motion was made by Tim Gabrielson and seconded by Rodney Peterson to adjourn the meeting. Motion passed.** Meeting adjourned at 9:50 a.m.

Respectfully submitted,

Terri L. Peters

District Manager / Ecological Technician

Wabasha County SWCD

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: ­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson

Attested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_